



Oregon Association of Student Councils

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ATTENTION:

Activity Advisors and Student Council Officers/Representatives

The Oregon Association of Student Councils (OASC)
presents

High School Student Council / Leadership Recognition Program

September 2014

Dear Colleague:

OASC, through its Student Council / Leadership Team Recognition Program, is issuing your council a challenge – the challenge of excellence! This program offers the opportunity for your council to grow and improve. It is not intended to be a competition among councils; rather, its purpose is three-fold:

1. **To be a goal-setting and planning tool for advisors and student leaders as they plan out their year. This program can help you achieve a balanced year of activities.**
2. **To be used as an evaluative tool throughout the year – to help you see what you've accomplished, and stay focused on what you are striving for.**
3. **A method whereby OASC can effectively recognize quality councils within the state.**

The following pages contain a description of activities and services, which your student council may wish to accomplish. Please note that points are given for each completed activity. Councils earning enough points will qualify for **STANDARD, MERIT, HONOR, or GRAND PRIZE** Councils, and will be honored at the OASC Spring Conference, April 26-27, 2015 and will receive specially designed certificates with a seal indicating their specific recognition. The OASC office will also prepare a media release for your local newspaper. After all, we can all use a little good news! Because we operate under the "honor system," we ask your cooperation in being fully truthful in your scoring – even if it means qualifying for a lower category. Remember, achieving any one of the categories is an accomplishment to be proud of!

A copy of the description pages along with attached documentation must be in the OASC office by Tuesday, April 7, 2015. Creating a Dropbox or Google Docs and sharing that with me is a very easy and efficient way to submit electronically. Since this program runs from spring to the following spring, those councils that participated last year may include pts. acquired after the April deadline last year. The only requirement is that your school must be an active OASC member school in order to participate.

On behalf of the OASC Board of Directors, I wish your council an exciting and fulfilling year. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sara Nilles".

Sara Nilles
OASC Executive Director

Certificate Categories:

<u>TOTAL</u>	<u>DESCRIPTION</u>
243 - 270.....	GRAND PRIZE
216 - 242.....	HONOR PRIZE
189 - 215.....	MERIT PRIZE
162 - 188.....	STANDARD PRIZE

High School Student Council / Leadership Recognition Program

I. LEADERSHIP DEVELOPMENT

A. SCHOOL

- _____ 1. Your school holds an out-of-school leadership /planning retreat **(5 pts.)**
- _____ 2. Attach your council's leadership development plan / goals **(5 pts.)**
- _____ 3. You have a student(s) serving on your school's site council, school board or something similar **(5pts.)** Which Committee(s): _____
- _____ 4. Give your school **5 pts.** if they have participated in a specialized school-wide training that promotes student voice and input (i.e. RSVP/Raising Student Voice & Participation, PBS/Positive Behavioral Support, etc.).
Name of the training _____
- _____ 5. Give your school **3 pts.** if you planned for a motivational guest speaker to speak to your student body. Guest speaker's name _____
- _____ 6. Give your school **2 pts.** if you attach documents from the motivational guest speaker activities such as photographs, newspaper coverage, thank you letters, etc.

B. STATE

- _____ 1. 2014-2015 OASC Membership **(5 pts.)**
- _____ 2. 2014 OASC Fall Conference Attendance **(5 pts.)**
- _____ 3. 2014 OASC Spring Conference Attendance **(5 pts.)** (This refers to the previous spring)
- _____ 4. 2015 OASC Winter Energizer Attendance **(1 pt. per person, max. 5 pts.)**
- _____ 5. 2014 OASC Summer Camp Attendance **(1 pt. per person, max. 5 pts.)**
- _____ 6. If someone from your school presented a workshop at an OASC state conference **(5 pts.)**
- _____ 7. If your advisor attended OASC Summer Camp or Advisor Institute **(5 pts.)**
- _____ ** **5 BONUS points** Did your school prepare a basket for "Friends of OASC" at either Spring or Fall Conf.?

_____ **LEADERSHIP DEVELOPMENT SECTION TOTAL (60 PTS. POSSIBLE)**

II. COUNCIL / LEADERSHIP ORGANIZATION

A. CONSTITUTION

- _____ 1. Attach a copy of your constitution **(4 pts.)**
- _____ 2. If you have revised or reviewed your constitution within the last 4 years **(2 pts.)**
- _____ 3. Election / Appointment Procedures written in your constitution and publicized **(2 pts.)**
- _____ 4. Constitution posted and easily accessible to all students **(2 pts.)**

B. FINANCIAL PROCEDURES

- _____ 1. Written Budget **(3 pts.)**
- _____ 2. Attach evidence that students are involved in the budget monitoring and reconciliation **(2 pts.)**

C. ORIENTATION OF MEMBERS

- _____ 1. Induction Ceremony or Event **(5 pts.)**
- _____ 2. Orientation Session or retreat for incoming officers **(5 pts.)**
- _____ 3. Written resources provided to members, including job description, goals, calendar, code of conduct and constitution **(3 pts.)**
- _____ 4. Member contact information prepared and updated regularly **(2 pts.)**

D. INPUT FROM STUDENT / FACULTY / COMMUNITY

- _____ 1. Attach a description of how you receive input from the following parties: **(15 pts.)**
 - a. Students
 - b. Faculty / Administration
 - c. Community

E. MEETINGS

- _____ 1. Council / Leadership meetings are regularly scheduled **(5 pts.)**
- _____ 2. An agenda is set prior to the meeting and used during the meeting **(3 pts.)**
- _____ 3. Meeting minutes are taken and students are aware of & follow meeting "norms" **(2 pts.)**

F. COMMUNICATION

- _____ 1. Council / Leadership team report regularly to the student body and faculty **(10 pts.)**
- _____ 2. Calendar of your school activities is prepared, distributed and publicized **(10 pts.)**
- _____ 3. Designated area in your school for students to find information on events **(5 pts.)**
(This can include Website and/or Social Media sites)
- _____ 4. Media Publicity (School, town, state newspaper, online media, radio, TV broadcast)
Attach any publicity that your school created or received for each activity
(2pts. each, max. of 10 pts.)
- _____ 5. Established procedure for communication and coordinating of clubs
(i.e, Inter-club council etc.) **(2 pts.)**
- _____ 6. Communication with middle / elementary feeder school students & parents **(3 pts.)**
- _____ 7. Communication with other nearby high schools in your area **(5 pts.)**

_____ **COUNCIL / LEADERSHIP ORGANIZATION SECTION TOTAL (100 PTS. POSSIBLE)**

III. ACTIVITIES

A. SPORTSMANSHIP

* All schools must agree to and adhere to the rules and regulations set forth by the OSAA. However, does your school go beyond that? Receive points for the following:

_____ 1. Development and implementation of a program to promote good sportsmanship in your school or community **(10 pts.)**

_____ 2. Did your school do something special to help another school? **(5 pts.)** Please explain:

_____ 3. If your school actively supports and encourages students to attend a variety of events including drama, choir, speech and other club activities **(5 pts.)**

A. COUNCIL / LEADERSHIP SPONSORED ACTIVITIES & COMMUNITY SERVICE

* Below are 4 categories of activities your class could sponsor or spearhead during a given year. List your activities under the appropriate category. On a separate sheet of paper please provide the information that describes the event of activity, including: purpose of event, date/time/place and description of event in one of two sentences.

** Each category can include up to 4 events. The first event will be worth **6 pts.**, subsequent events **3pts.** For a total of 15 points in each category.

1. School Spirit and Pride

- a. _____
- b. _____
- c. _____
- d. _____

2. Community Service

- a. _____
- b. _____
- c. _____
- d. _____

3. Sustainability/Go Green/School Beautification

- a. _____
- b. _____
- c. _____
- d. _____

4. Unity/Diversity/Recognition

- a. _____
- b. _____
- c. _____
- d. _____

_____ **ACTIVITIES SECTION TOTAL (80 PTS. POSSIBLE)**

IV. EVALUATION

_____ A. COUNCIL / LEADERSHIP GROUP EVALUATION

Council / Leadership has formalized a process for self-evaluation of its functions **(10pts.)**
* **5 points** for attaching documentation or description of the process. This is not an evaluation on a particular person but the Council / Leadership group as a whole.

_____ B. LEAVING A LEGACY

Development and implementation of a plan to pass on evaluations / reflections of events to the next year leaders **(10pts.)**
* **5 points** for attaching documentation or description of the process.

_____ **EVALUATION SECTION TOTAL (30 PTS. TOTAL)**

